



PROVIDER MONTHLY MEMO

February 2023

Annual Training

Annual Provider Training

On January 1, 2023, the following changes went live in DODD MyLearning:

Training for DSPs

The MyLearning homepage now has four options (rather than six) for Courses for Direct Support Professionals.

Separate categories for DSPs at licensed facilities are no longer needed because the DSP training requirements in the *licensed residential facilities rule* are now in line with the *DSP training requirements for waiver settings*.

Annual training for DSPs will contain a total of eight hours training, so learners can complete all annual training using MyLearning if they wish.

Training for Independent Providers

Annual training for Independent Providers will contain a total of eight hours training, so learners can complete all annual training using MyLearning if they wish.

For questions about the training, contact training.team@dodd.ohio.gov. For questions about training compliance, contact OSSAS@dodd.ohio.gov.

Note: DODD has created an optional Training Documentation

template to use to document trainings.

It includes the requirements for a written record of training outlined in OAC 5123-2-08 (F)(2) as well as a place to note which required aspect the training falls under.

This document may also be helpful for documenting training that does not provide a certificate or other proof of completion.

[Access Template HERE](#)

Annual training needs to be completed by December 31, 2023



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